

Translation from Romanian

REGULATIONS FOR ACCOMMODATION IN WUT HOMES

Prepared:	Head of Social Service: Valentin Emil Schwarz	
Checked:	General Administrative Deputy Director Vlad Petcu	
Legal notice:	Legal advisor: Anca Muntean	
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CHAPTER I General provisions

Article 1. Student dormitories are patrimonial units in the property, administration or use of West University of Timișoara, which provides living and study conditions for students.

Article 2. The granting of the accommodation right is made on the basis of the performances in the professional activity, of the social situation and of the extracurricular activity of the students.

Article 3. Forms of exclusivity and intolerance in granting the right to accommodation will be prevented.

Article 4. For the purposes of these regulations, the student is a person enrolled in bachelor, master's or doctoral studies.

Article 5. West University of Timișoara, hereinafter referred to as WUT, reserves the right to accommodate its students in the dormitories it manages, within the limit of the available places.

CHAPTER II Accommodation criteria

Article 6. Students from all educational cycles can be accommodated in WUT dormitories, provided that they are students in regular attendance courses.

Article 7. (1) Accommodation in the dormitory is made annually, before the beginning of the academic year, in accordance with the provisions of the general accommodation calendar drawn up for this purpose and published at <https://www.vut.ro/ro/cazare-online/>, at least one week before the beginning of the accommodation process.

(2) Also, accommodations or transfers can be made monthly between dormitories in the case of vacating accommodation places, an application being necessary to be submitted in this regard which will be subject to the analysis of the Accommodation Executive Office (AEO).

Article 8. AEO annually checks the accommodation capacity of WUT, through visits to all WUT dormitories.

Article 9. Students who have a permanent residence in Timișoara or in peri-urban localities (for example, the communes of Dumbrăvița, Ghiroda, Moșnița Nouă, Giroc, Șag, Sânmihaiu Român, Săcălaz, Dudeștii Noi, Sînandrei, Remetea Mare, Bucovăț and Giarmata, as well as any other such localities that fall into this category) for which there is public transport to Timisoara cannot receive accommodation in WUT dormitories.

Art.10. Accommodations in WUT dormitories are made by AEO - established at WUT level - and by the Accommodation Office of each Faculty - FAO , within the available places.

Art.11. Only students who are studying for the first time a cycle of university studies (bachelor's, master's, doctorate) can benefit from accommodation. Students completing the 2nd cycle of university studies (2nd cycle of bachelor's degree, 2nd cycle of master's degree, 2nd cycle of doctorate) receive accommodation only if there are available left after the accommodation of the students who are in the first cycle of bachelor, master's or doctoral studies.

Art.12. (1) Accommodation in dormitories is based on the principle of equal rights among WUT students.

(2) Accommodation will be made separately for two categories:



a) based on school results and extracurricular activities;

b) social cases.

Art.13. (1) The number of places awarded to social cases is decided by FAO , in a percentage of minimum 10% and maximum 25% of the total number of places awarded to the respective faculty.

(2) Social cases are accommodated in dormitories with 4-5 places in the room, with the following exceptions:

a) Specific medical situations;

b) Married students, brothers / sisters.

Art.14. (1) The criteria and scores taken into account when granting accommodation places:

1. on the basis of school results and extracurricular activities:

(a) Academic activity (School situation) - maximum 7.5 points accumulated as follows:

- for first year bachelor students, respectively students from in the first master's degree studies, the score is calculated as follows:

$(7.5 \text{ points} \times \text{admission average}) / 10;$

- for students who complete the first, second or third year (in the case of specializations with 240 credits) of the bachelor's degree or the first year of the master's degree, the score is calculated as follows:

$(7,5 \text{ points} \times \text{weighted average of the first, second or third year of the bachelor's studies or of the first year of the master's studies, after number 2 winter and summer sessions, including grade increases}) / 10;$

- For doctoral students the score is calculated at the level each faculty according to their own criteria.

- The weighted average is included in the calculation of the accommodation score, which is calculated by adding all the results obtained from multiplying the grades from the compulsory and optional subjects by the number of credits related to the subjects and dividing them by 60. : volunteering, optional subjects and the subject Physical education and sports shall not be taken into consideration in the calculation of this average.

(b) Extracurricular activity - maximum 2.5 points are awarded for extracurricular activities, proven by supporting documents, carried out in the academic year preceding the year for which the accommodation application is submitted.

The 2.5 points are distributed by 3 categories of activities:

- Scientific, artistic creation and sports activities proven by publication in specialized journals, participation with papers / projects in communication sessions or awards in scientific competitions – 0.75 points. The scoring criteria for these activities will be established according to the specifics of each faculty;

- Extracurricular academic activities - participation in scientific competitions, personal training, research contribution – 0.75 points. The scoring criteria for these activities will be established according to the specifics of each faculty;

- Voluntary activities carried out within or for the benefit of WUT, supported by certificates that clearly specify the period in which they took place, as follows:

- 0.2 points for volunteering activities carried out that accumulate at least 30 hours;
- 0.5 points for volunteering activities carried out over a period of one semester for at least 60 hours;
- 1 point for volunteering activities carried out during an academic year for at least 120 hours.



The periods in which the volunteering activities took place are cumulated, up to a maximum of 1 point.

Volunteering activities are certified by:

- FAO , appointed by the decision of the WUT rector;
- WUT management and a student representative in the WUT Senate (elected by senator students).

If students with equal scores are identified, the tie will be made according to the following criteria:

- a) for first year students (bachelor)
 1. average of the baccalaureate examination;
 2. the score obtained according to the accommodation criteria.
- b) for students of year II, III or IV bachelor studies, year I and II master's degree studies:
 1. weighted average
 2. the score obtained for the activities extracurricular.
- c) For doctoral studies students, the separation criteria are established by each faculty separately.

2. social cases:

Obtaining accommodation in the "social cases" category is conditional on the cumulative compliance with the following three conditions:

- *passing of the academic year;*
- *the net income per family member must be less than the minimum net income per economy;*
- *the submission, together with the accommodation application, of the justifying documents related to the months March-May of the current year to prove the social case, according to Annex 3 of these regulations..*

(a) *Revenue* - maximum 6 points accumulated, as follows:

- 6 points for the total lack of income / family member;
- 5 points for income between RON 1 and RON 200 / family member;
- 4 points for income between RON 201 and RON 400 / family member;
- 3 points for income between RON 401 and RON 600 / family member;
- 2 points for income between RON 601 and RON 800 / family member;
- 1 point for income between RON 801 and *minimum net income per economy / family member*;

(b) *Handicap* - maximum 1 cumulative point, as follows:

- 1 point for severe disability;
- 0.5 points for medium handicap;
- 0.3 points for mild handicap;

(c) *Family situation* - maximum 1 cumulative point, as follows:

- 1 point for orphans of both parents or students from placement facilities;
- 0.5 points for orphans of one parent;
- 0.2 points for students who have more than 3 brothers and sisters;
- 0.1 point for students who come from disadvantaged backgrounds, from rural areas or are graduates of high schools in rural areas or localities with less than 10,000 inhabitants.

(d) *Academic activity (School situation)* - maximum 2 points accumulated as follows:

- for students who will be in the following academic year in the first year of bachelor studies, respectively in the first year of the master's degree studies, the score is calculated as follows:
 $(2 \text{ points} \times \text{admission average}) / 10;$



- for students graduating in the current academic year the 1st, 2nd or 3rd year (in the case of specializations with 240 credits) of bachelor's degree studies or the 1st year of master's degree studies, the score is calculated as follows:

(2 points x weighted average of the first, second or third bachelor year or of the first year of the master's degree year, after number 2 winter and summer sessions, including grade increases) / 10;

Art.15. The granting of the right is made without discrimination on grounds of race, ethnic origin, religion, gender, political opinion or affiliation, wealth or social origin as well as without distinguishing between students whose studies are paid from the budget or who pay their own studies or between boys and girls.

Art.16. Students with scholarships awarded by the Romanian state or for Romanians everywhere residing abroad who opt to attend WUT courses will receive accommodation in WUT dormitories during the first year of bachelor studies, according to valid law.

Art.17. The right of accommodation for students with scholarships awarded by the Romanian state or for Romanians everywhere from the WUT, in the second, third or fourth year of bachelor studies, respectively first, second year of master's degree studies, will be granted in accordance with the legal provisions in force.

Art.18. 10% of the total number of places will be kept as reserve places, at the disposal of the Board of Directors of WUT. These places will only be distributed for several categories of students, including: students from the consortium "Universitaria", participants in exchange programs, PhD students who attend studies through exchange programs, athletes - members of the teams of the West University of Timisoara, members of representative organizations at the level of WUT, as well as foreign students attending WUT through European mobility programs, in accordance with the law and the additional regulations of WUT in this regard. From these places, a reserve accommodation fund will be maintained, which will be used to accommodate students from other university centers, students with whom WUT students carry out joint projects. The Accommodation Office of each faculty – FAO may decide the awarding of the accommodation places in a percentage of maximum 10% for cases specific to each faculty (students with special results in the artistic, sports and scientific fields, regular presence doctoral studies students, married students etc.).

Art.19. Students who have the right to accommodation, who go to study within the internal or external mobility programs only during the first semester of the academic year, will be accommodated on their return from studies. The reservation of the accommodation place is managed by each faculty separately, with the information General Administrative Department, The Social Service and the administrators of the dormitories concerned.

Art.20. Students who record debts to West University of Timișoara can benefit from accommodation in dormitories, within the limit of the available places, only providing proof of their compliance with all financial obligations. .

Art.21. (1) Married students are accommodated within the limit of the available places, with priority given to families where both spouses are students of the West University of Timișoara. The families of students will submit the application for accommodation at both faculties (if they are not students of the same faculty), the FAO from both faculties will decide the distribution, by exchange of equivalent places, within the limit of the available places.

(2) The situation of the siblings, students at WUT, is analyzed and solved in terms similar to those referring to the situation of married students.



Art.22. (1) Students who have received a place in the WUT dormitories can benefit from free or reduced accommodation tax, within the limits of the subsidies awarded for this purpose and if they fall into the following categories:

- a) students whose parents are teachers (according to article 277 of the National Education Law no. 1/2011);
- b) Romanian students, holders of scholarships granted by the Romanian state (if the contract with the Ministry of Education and Research explicitly specifies this);
- c) students orphaned by both parents, aged up to 35 years old;
- d) first year bachelor / master degree students, according to Decisions of the WUT Senate on the facilities offered to WUT students;
- e) social cases or special situations, by the decision of the Rector of the WUT, which are to be analyzed on a case-to-case basis.

(2) Applications for free or reduced accommodation will be submitted during the first month of the academic year or within maximum 30 days from the date when the reasons for granting free or reduced accommodation occurred.

(3) The students who obtain an accommodation place as a result of the redistributions will submit the documents provided in par. (2) within maximum 30 days from the date of registration of the rental contract.

4. Regardless of the situation, applications for free or reduced accommodation shall be submitted to the secretariat of the General Administrative Directorate, accompanied by supporting documents, where appropriate and will be solved by a committee appointed by Decision of the Rector of the West University of Timisoara.

Art.23. Within a maximum of 5% of the allocated places, the Accommodation Office of each faculty - FAO may grant accommodation rights to the following categories:

- a) students with children in their care;
- b) students who benefit from the provisions of art. 10, letter r) of Law no. 42/1990 for honoring the martyred heroes and granting rights to their descendants, wounded and fighters for the December 1989 Revolution, republished, based on the Certificate issued by the Commission for the enforcement of this law, proving their quality or that of one of the parents of "Fighters for the Victory of the Romanian Revolution of December 1989" or "Hero-Martyr" - with one of the mentions - wounded, restrained, wounded and restrained, noted for special deeds. The certificate must be accompanied by a patent signed by the President of Romania;
- c) students with TBC, who are in the records of medical units, those suffering from diabetes, malignancies, severe malabsorption syndromes, chronic renal failure, asthma, epilepsy, congenital heart disease, chronic hepatitis, glaucoma, severe myopia, immunological diseases, rare diseases, autism spectrum disorders, hematological diseases (hemophilia, thalassemia, etc.), deafness, cystic fibrosis, those infected with HIV or AIDS, those with locomotor disabilities, ankylosing spondylitis or rheumatoid arthritis. In these cases, the approval of the specialist doctor is mandatory, which includes the mention that the student can live in communities, as well as the approval of the doctor from the Student Polyclinic or other medical recommendations requested by the AEO.

Art.24. Students diagnosed with severe disability, who need an attending person, can be accommodated with them, and supporting documents will be submitted to certify the quality of the attending person. The accommodation fee of the attending person is equivalent to that of a student who does not benefit from free admission, according to the law and these Regulations.



Art.25. The students mentioned in art. 22 and those who fall into the category of "social cases" can obtain the right to accommodation if they have accumulated at least 40 credits in the academic year precedent to the one for which they submit an accommodation request.

Art.26. For the children of the students accommodated in the dormitory, a fee equivalent to half of the accommodation fee of a student (student who does not benefit from gratuity according to the law) is collected.

CHAPTER III

Faculty accommodation office - FAO

Art.27. FAO is appointed by decision of the rector of WUT and will be composed of a President (vice dean responsible for student issues) and 3 members (a person in charge of the logistics part of the accommodation process and the "Online Accommodation" platform, a representative of the OSUT and a student who is a representative member of the Faculty Council).

Art.28. (1) A conflict of interest is considered if the following are part of FAO:

1. Students who are also employees of WUT;
2. Students who have more than 2 sanctions registered with the Social Service, regardless of their nature.

(2) It is not considered a conflict of interest if the students who are members of FAO have expressed their option to receive accommodation for the following academic year.

Art.29. FAO is responsible for drawing up and correcting the accommodation procedures.

Art.30. At the end of the accommodation application period, FAO:

a) generates and configures the accommodation sessions, manages the access contexts for the students of their own faculty, on the "Online accommodation" platform;

b) verifies and validates the correctness of the documents entered by the student on the online registration platform. In case of finding certain inconsistencies between information or certain irregularities of a document (illegible or inappropriate), the mark "Invalid file" will be marked, followed by the mandatory introduction of the reason for which the file was invalidated. The student receives these notifications both on the e-mail address and on his account on the online accommodation platform, having the possibility to resubmit the file with the completions requested by the accommodation commission, until the end of the established application submission period.

Art.31. Students who are FAO members may be suspended from office in case of more than 2 sanctions registered with the Social Service, regardless of the nature of these sanctions.

Art.32. (1) FAO displays, at least one week before the deadline for submitting accommodation applications, the calendar for the accommodation. The final lists will be made public by FAO by posting on the faculty website. The accommodation lists will specify the score and the dormitory. Each student's room will be assigned by the administrator at the actual accommodation.

(2) FAO will check daily and validate / invalidate files. The student will receive by e-mail the status of the file, having subsequently the possibility, until the ranking is generated, to resubmit the file with completions. After the completion of the registration session, no more accommodation files can be sent.

CHAPTER IV

Accommodation Executive Office - AEO

33. (1) AEO is appointed by decision of the Rector of WUT.

(2) AEO is composed of:



- a) Deputy General Administrative Director;
- b) a person responsible for the online accommodation application, designated by the IT&C Service;
- c) a representative of the Social Service (with responsibilities within the logistics part of the process of accommodation);
- d) an OSUT representative;
- e) a student who is a member of the Committee for students activities from the WUT Senate.

Art.34. A conflict of interest is considered if the following are part of the AEO:

1. Students who are also employees of WUT;
2. Students who have more than 2 sanctions registered with the Social Service, regardless of their nature.

Art.35. AEO controls the activity of the Accommodation Offices of the Faculties and solve any disputes.

Art.36. AEO has the following attributions:

- a) performs at least 2 inspections per year in dormitories, to verify the veracity of the dormitory mirror;
- b) is part of the committee dealing with student issues in dormitories;
- c) checks the records of vacancies in dormitories on a monthly basis and redistributes them; communicates this list to the Social Service;
- d) checks and sends to the Social Service any complaint regarding the violation of the accommodation regulations;
- e) presents a report on the situation of dormitories in November and February of the academic year;
- f) verifies the activity of the Accommodation Office of the Faculties whenever it finds irregularities or receives complaints about the accommodation procedure;
- g) checks by the end of October all the rental contracts and accommodation arrangements of the administrators, comparing the situation with the final list of students who have received accommodation;
- h) keeps records of spare places (dormitory name and room number).

Art.37. Students who are AEO members may be suspended from office in the case of 2 sanctions registered with the Social Service.

CHAPTER IV

The process of distributing accommodation

38. WUT distributes to each faculty a number of accommodation places, depending on the number of students and the number of accommodation applications.

39. Each faculty distributes its accommodation places for the bachelor, master's degree and doctorate cycles depending on the policy it promotes (priority accommodation for first-year students, etc.).

Art.40. The submission of accommodation applications for students who have completed the first and second year (or third, in the case of specializations with 240 credits) of the bachelor's degree and the first year of the master's degree is made according to the calendar published at <https://www.uvt.ro/ro/cazare-online/> on the "Online accommodation" platform, which can be accessed at [cazare.uvt.ro](https://www.uvt.ro).

41.(1) Students who are social cases or those who have been involved in the activities mentioned in **art. 14** will be able to submit a scanned accommodation file on the platform "On-Line



Accommodation”, the authentication on the platform being made with the credentials of the institutional e-mail account, e-uvt.

(2) Students' data will be taken from the school management application.

(3) After authentication on the platform, the student is required to verify the information displayed, relating to personal data, as well as data relating to the academic context.

(4) After selecting the context, the student selects and sets his / her accommodation options. Thus, depending on the number of places available and selected in the previous step, accommodation priorities can be set.

(5) In order to complete the registration for the accommodation, the student must give his / her consent regarding the correctness of the completed data. At this moment, the student's file is sent to the Accommodation Office of each Faculty, and the student can view the accommodation options expressed, can modify his/her personal documents and registered options and can download his accommodation card. The accommodation form is also sent to the student's institutional e-mail address. He will receive notifications both on the institutional e-mail address and on his account on the on-line accommodation platform.

(6) The student has the possibility to resubmit the file with the completions requested by the members of the accommodation commission, in case the uploaded information is not appropriate.

(7) After the file is validated by the members of the accommodation commission, the student receives the confirmation on the institutional e-mail address, and the status of the documents changes on the platform of online accommodation as well.

(8) Confirmation of the place obtained is done by the student / candidate confirming the place.

Article 42 Registration for accommodation is done by choosing the didactic context. If a student has two or several contexts, he has the opportunity to choose a single context for which to apply for accommodation in the new academic year.

Art.43. Students who want to move to the same dormitory can do so, the only criterion if there are several transfer requests for the same room is the accommodation score obtained [acc. to Chapter II, Article 14].

44. The rooms left vacant can only be occupied with the agreement of FAO, the main criterion for distribution being the accommodation score obtained or the classification in the situation of social cases [acc. to Chapter II, Article 14].

Art.45. In case of conflicts among the occupants of a home, they will be resolved by a representative of the Accommodation Executive Office, the dormitory administrator and the head of the dormitory.

Article 46 After the hosting session has completed, FAO will process, export and display the file provided by the online accommodation application within the set deadlines.

CHAPTER V - Organizing the accommodation activity

Article 47. The general calendar for the accommodation process is approved annually by the Management of the West University of Timișoara and published on the website <https://www.uvt.ro/ro/cazare-online/> at least one week before the beginning of the period for the submission of the accommodation application.

Article 48. (1) In order to start the procedure for granting accommodation in accordance with the provisions of this Regulation, candidates who sign up for admission stage **of July** at any of the faculties within the West University of Timișoara (**first year - bachelor's or master's degree cycle**) will tick in the admission platform the option related to the right to receive accommodation for the following academic year, under the conditions provided for in these Regulations. The actual



application for an accommodation will be made later, through the online accommodation platform of WUT, and the results are displayed according to the accommodation calendar approved annually.

(2) The date for submitting the appeals and the date for posting the final results shall be established by the WUT Management annually and shall be published on <https://www.uvt.ro/ro/cazare-online/> for each faculty, on [https:// www.osut.ro](https://www.osut.ro), as well as on the website of each faculty, depending on the period of admission.

(3) The provisions of par. (1)-(2) are also applicable for the admission session organized in September.

Article 49 1. For students participating in the admission session for enrollment in the first year of studies held in July, the results of the granting of accommodation shall be published no later than mid-September of each year at <https://www.uvt.ro/ro/cazare-online/>.

(2) For students enrolled in the following academic year, in the second, third or fourth year of bachelor studies, respectively the second year of master's degree or the second or third year of the doctorate degree, the results regarding the granting of accommodation places are published according to the accommodation calendar at the address <https://www.uvt.ro/ro/cazare-online/>.

Article 50 The places left vacant at the end of the accommodation procedure are transferred in full by the faculties to the AEO.

Article 51 The stages completed by the student after receiving and confirming the accommodation are:

- a) Presentation to the dormitory administration, according to the accommodation calendar prepared by the AEO for:
 1. Filling in the rental contract in two copies;
 2. attaching to the rental contract a copy of the ID card for Romanian citizens, respectively a passport for foreign citizens and a 3/4 ID card type photo;
 3. filling in of an application for residence (optional)
- b) Receiving the room;
- c) Concluding the handover – takeover report for the room;
- d) Rent payment according to the contract.

Article 52 Exchanges of seats are made between Accommodation Offices of the Faculty, to solve exceptional situations (e.g. accommodation of sisters / brothers).

Article 53 Students who waive accommodation place no longer have the right to make a new application in the same semester in the WUT dormitories. In exceptional cases, based on the supporting documents specifically analyzed by the AEO, they will be able to benefit from accommodation, within the limit of the places available at the time of application.

Article 54 Taxes collected for any reason are not refundable. The waiver database is managed by the AEO.

Article 55. The transfer of students between dormitories is done only with the approval of the AEO.

Article 56. Dormitory administrators have the obligation to provide the AEO with the dormitory mirrors with the distribution of places in dormitories made by FAO .

Article 57. Married students, who have not received accommodation from the faculty where they are enrolled, will submit their accommodation file to the AEO of WUT. Priority for accommodation will be given to married students with children.

Article 58. In each dormitory, at the end of each accommodation session, the remaining vacancies



on the rooms will be displayed. The same data will be displayed on the WUT website as well, under the coordination of AEO.

Article 59 Students who have been accommodated in WUT dormitories but are about to perform a studies mobility may retain the accommodation only if they pay the accommodation fee in accordance with the provisions of this Regulation. Otherwise, the accommodation place will be assigned to another person, and upon return from mobility the students in this situation will formulate a new accommodation application which will be analyzed according to the places available at that time.

Article 60 Students in the situation provided in art. 59 will file an application for an accommodation at least 15 days before returning from mobility, and subsequently the administrators of each dormitory will be notified of these situations..

Article 61 WUT will make available to students who have internships in Timisoara or other urgent needs that require them to stay in Timisoara, during the summer holidays, accommodation places, depending on the possibilities and rates to be set by the Board of Directors of WUT, following the submission of an application through the form provided on the website www.osut.ro, during the period established by the general accommodation calendar.

Article 62. (1) During the summer holidays, accommodation in student dormitories is made internally for WUT students (at a rate set by the Board of Directors) and in hotel regime for other students outside the University or other exceptional cases, in dormitories designated by the Board of Directors, at the recommendation of the General Administrative Directorate.

(2) Students who remain in the WUT dormitories only for the performance of the internships provided in the curricula (maximum 3 weeks) will pay a fee at the level of those during the academic year.

Art. 621 - In order to optimize the communication process of any information regarding the accommodation activity or situations occurred during the carrying out of the rental space rental contract, both the WUT representatives and the persons provided under art. 6 of this Regulation may use other means of remote communication (in addition to the accommodation platform) as well which ensure the transmission of information as soon as possible.

CHAPTER VI - Rights and duties

Article 63. WUT, through its appointed representatives, undertakes the following obligations:

1. To ensure, in the managed dormitories, living and study conditions in accordance with the legal norms;
2. To take all measures in order to optimize the activities carried out during the accommodation period;
3. To hand over the room, with the afferent equipment specified in the rental contract, in a state corresponding to the use for residential destination, based on the handover-takeover report;
4. To ensure the execution of maintenance and repair works necessary for the use of rooms and a common areas of the dormitory;
5. To ensure the cleanliness of the common areas of the dormitory (hallways, offices, reading rooms, stairs, common toilets, garbage cans) and in the outdoor spaces related to the dormitory;
6. To ensure the regular evacuation of the containers for household waste located in the outdoor spaces;
7. To ensure the security of the dormitory at night, the compliance with the sanitary norms and fire protection regulations;



8. To display monthly on the notice board the operating expenses of the dormitory.
9. To ensure pest and rodent control according to the legal norms in force.
10. To comply with the term for carrying out the pest and rodent control that will be displayed one week before their performance;
11. To plan the operations of pest and rodent control during the periods when the number of students is as little as possible;
12. To remedy as soon as possible the reported damages, those of an urgent nature having priority; Damages are recorded in the online repair form by the tenant.
13. Not to accommodate people who do not have a disposition, or who are not listed on the accommodation list submitted by FAO;
14. To take measures to ensure compliance with the legal norms in force regarding the prohibition of smoking in public spaces.

Article 64. WUT, through its delegated representatives, may, in full **right**:

1. Check if there have been changes in the rented space and the related installations. If changes are found, he has the right to return the space to the initial state, the tenant incurring all these costs;
2. Verify the way in which the tenant uses and maintains the rented living space, the inventory put into use and the common areas of the dormitory, including by carrying out unannounced checks, in the presence of an OSUT representative / head of dormitory / head of flight / another witness.
3. To recover the damage caused by ascertaining the deficiencies / damages of the goods in the room and in the common areas of the dormitory, by collecting the value of the respective goods and of the labor to replace the goods, based on the estimate prepared by WUT, amounts that will be added to the monthly tariff. accommodation for the current month;
4. To collect taxes, penalties and any other amounts of money due under the lease signed by the tenant;
5. To recover the damage caused, by ascertaining the deficiencies / damages of the goods in the room and in the common spaces of the dormitory, by collecting the equivalent value of the respective goods and of the labor to replace the goods;
6. To terminate the lease contract, without summons and without delay, without the intervention of the court, through Commission 3 for the tenants or the persons visiting them who violate the provisions of Law no. 349/2002 on the prohibition of smoking in public places as well as those contained in this Regulation on this issue;
7. To prohibit the access of unknown persons to the spaces intended for student accommodation.
8. To set up surveillance cameras in the spaces with common destination in the student dormitories that it owns (balconies, kitchens, reading rooms) except for the bathrooms;
9. To proceed with the relocation of the student in a room with similar equipment when this is required, with a prior notification in this respect;
10. To use means of photo / video recording when carrying out controls in the spaces intended for student accommodation, only in order to ascertain compliance / non-compliance with this Regulation, but without violating the right to privacy of students receiving accommodation in WUT dormitories;

Art. 65. The persons accommodated in dormitories managed by WUT undertake:

1. To pay all the taxes and to pay all the sums of money deriving from the signed contract;
2. To use the accommodation space according to its destination;
3. To use the goods from the home inventory, the electrical and sanitary installations provided accordingly, to turn off the water taps after the use of the sinks or showers;



4. To ensure order and cleanliness in the space received, not to throw packaging and household waste in sanitary facilities, in common areas of the home, around the home and on the alleys of the facility, to use disposable ecological household bags and dispose of them only in specially arranged places, selectively;
5. Do not change the lock mounted on the door of the dormitory room, not to mount other door locking systems and not to perforate the doors for this purpose;
6. Keep quiet between 13:00-16:00 and 22:00-8:00, and during the exam sessions 24h / 24h. During the rest of the day, the noise pollution cannot exceed the legally allowed limits for living spaces, according to the norms in force;
7. To allow the landlord's representatives the access to the room for repairs whenever requested by the dormitory administrator;
8. To allow the access of the persons from the WUT management, from the faculty management and those in the administration of the dormitory, in order to carry out the control in the room, in order to ascertain the compliance / non- compliance with the provisions of this Regulation and of the Rental Contract, on which occasion it will allow the landlord to use electronic photo / video means. However, this right cannot in any case affect the tenant's right to privacy and self-image. The control is performed in the presence of a student who is member of the dormitory committee or a student representative in the Faculty Council, the WUT Senate or in the Board of Directors;
9. To allow access to the room and identify themselves at the request of security personnel, police and other authorized persons exercising control in the dormitory;
10. To allow the access of WUT representatives / suppliers for the organized pest and rodent control activities, and to comply with the indications transmitted by them, including by temporarily leaving the home, when this is required; The refusal of the access or the refusal to leave the home at the request of the WUT representatives constitutes a reason for terminating the lease.
11. To hand over to the lessor, at the end of the contract, the space that is the object of the contract, as well as the goods that furnish or decorate it, only after cleaning, in conditions similar to those at the time of taking over the space by the tenant, according to the handover and receipt inventory;
12. Not to make changes in the accommodation space offered or in the common use spaces in the dormitories, nor in the electrical or sanitary installations related to them;
13. Not to alienate or sublet the accommodation allocated following the procedure for allocating accommodation in WUT dormitories;
14. Not to accommodate strangers overnight in the assigned room, except for visits by relatives up to and including 4th degree, , who are allowed under the following circumstances: the administrator is notified of the visit and approves it, the colleague (s) agree with the visit, the duration of the visit shall not exceed 72 consecutive hours or more than 15 days / academic year, and the visiting person must comply with the same rules as each tenant of the dormitory, the tenant being responsible for any action of the visiting person who violates the accommodation contract. In this regard, the tenant will complete an application at least 24 hours before the visit. This provision does not apply to persons who demonstrate with medical documents the permanent need for an attendant.
15. To be materially responsible for the deficiencies and damages caused to the goods in the room: the material responsibility for the deficiencies and damages caused to the goods in the room belongs to the culprit, and in case of non-identification, it is jointly and severally liable for all contract holders in the room;
16. To paste posters only in specially arranged places, based on an approved request by the dormitory administrator;



17. Follow the sanitary and fire protection rules;
18. Dispose of household waste only in specially designed places, selectively;
19. To comply with the rules of access to the dormitory (only on the basis of a card, individually or together with the visitors or other colleagues he knows, with the verification that the door is closed after entering / leaving the dormitory);
20. Not to use the room and the spaces of common use for commercial activities;
21. Not to use devices with a higher power consumption than the norms established and displayed by the educational institution;
22. Not to use improvised means of heating and other electrical improvisations;
23. Not to light scented candles or scented sticks or other open flame objects in rooms or common areas;
24. Not to keep pets in the dormitory;
25. Not to market, to introduce or to consume alcoholic beverages or narcotic substances in the dormitory and also not to enter under their influence in the dormitory;
26. Not to dry clothes outside the window;
27. Not to store personal belongings of any kind in the hallways of dormitories;
28. To notify the administration of the dormitory, by filling in the online form provided by the administrator of the dormitory about the necessary repairs in the living rooms and in the common use spaces. The intervention of other persons, different from the ones who represent the interest of the lessor, to remedy the defects, is forbidden;
29. In the case of rooms equipped with cold water, hot water and electricity meter, the tenant is obliged to pay the fees resulting from reading the meters at the same time as paying the rent. The meters are read at the date and time announced by the administration, in the presence of the tenant;
30. To use the key (and, possibly, the copies made to this key) of the room in which he/she was distributed only during the validity of this contract, after which he/she will return them to the administrator;
31. To pay the damages of which heshe is the author, on the basis of an estimate drawn up by WUT; If a material good is destroyed or stolen and the perpetrator is not identified, the damage will be borne by all students in the room, landing or dormitory (depending on the location of the good) based on a quote prepared by WUT;
32. To hand over to the WUT representatives at the end of the lease the accommodation location and the goods mentioned in the inventory attached to the lease contract, after cleaning, in the same condition in which they received them. In case of damage to the living space, the student will bear the replacement of the damaged goods, if they were provided in the inventory and the labor for the repair works, according to the estimate prepared by WUT;
33. Not to smoke inside the dormitory (rooms, halls, toilets, offices, access stairs, reading room, etc.) nor on the balconies of the dormitory, smoking being allowed only outside it, in the spaces marked for this purpose. The prohibition applies to all types of cigarettes or tobacco products (classic / electronic type, etc.).
34. To make every effort to relocate, when notified by WUT representatives;
35. To manifest a civilized behavior during the whole duration of this contract in the location that is the object of this contract;
36. To comply with the provisions of the Procedure on how to carry out teaching activities and to implement the plan of measures regarding the organization of the activity at the West University of Timișoara in conditions of epidemiological safety for the prevention of SARS-CoV-2 virus diseases;



37. To comply with all the regulations adopted by the management structures of the WUT regarding the activity carried out in the accommodation spaces defined in art. 1 of this Regulation.
38. To comply with the moral norms and university ethics, according to the Code of Ethics and University Professional Ethics of WUT, annex to the WUT Charter and to report their violation to the dormitory administrator.

Article 66 Persons accommodated in dormitories managed by WUT benefit from the following rights:

1. To take over the room and the related equipment according to the inventory. Any notes regarding the physical condition of the room and the included material goods can be made only at the time of taking over the room, respectively signing the rental contract. From the moment the room is taken over, the student is solely responsible for maintaining the space and keeping it in good condition.
2. To make timely proposals to the WUT management regarding the improvement of living and study conditions in dormitories;
3. To notify the representatives of WUT (dormitory administrator, head of Social Service) in connection with any deviation from the regulations in force. Complaints can also be made through the e-WUT platform;
4. To use the online means of sending notifications regarding technical issues. The online form is made available to the tenant by the dormitory administrator;
5. Use, free of charge, washing machines, dryers, vacuum cleaners, as well as the kitchen with all related appliances;
6. The dormitory committee is a structure composed of the head of the dormitory and the heads of landings, the tenants of the dormitory having the right to be elected or appointed within it. Students who have received sanctions from Commission 1, Commission 2 or Commission 3 are not eligible to be elected in this structure.

Article 67 The General Administrative Directorate will present, quarterly, financial analysis of the balance of revenues and expenditures to the Board of Directors of WUT.

CHAPTER VII - Sanctions

Art.68. (1) The employees of WUT who favor fictitious accommodations or the accommodation of the unjustified persons will be held accountable from a disciplinary, material or criminal point of view, as applicable.

(2) For the failure to comply or the inappropriate compliance with the provisions of this contract, the persons who benefit from accommodation in the WUT dormitories will be liable from a disciplinary, contraventional, civil or criminal point of view, as applicable.

(3) Bribery, uncivilized behavior, raising the voice, proliferation of insults or threats against the landlord's representatives entail, in addition to the liability provided by law for these actions, the termination of the lease as well.

Article 69. (1) The sanctioning of students is done depending on the severity of their action, there are the following categories of actions:

a) Of low seriousness:



1. Failure to properly use the goods from the inventory of the dormitory, electrical and sanitary installations provided;
2. Disturbance of peace and order in the dormitory;
3. Failure to comply with the access rules in the dormitory.

b) Serious:

1. Failure to ensure order and cleanliness in the rented space (including by daily garbage disposal in garbage bags), throwing household packaging and waste in the sanitary facilities, in common areas of the dormitory or around the dormitory;
2. Drying the laundry outside the window;
3. Living with pets in the dormitory room;
4. The tenant's refusal to allow representatives of the landlord to enter the room for repairs or whenever requested by the dormitory administrator;
5. Failure to clean before handing over the space and the goods mentioned in the inventory at the time of termination of the lease;
6. Non-compliance with the moral norms and university ethics, according to the Code of Ethics and University Professional Ethics of WUT, annex to the WUT Charter.

c) Very serious:

1. Refusal of access by WUT management, faculty and WUT administration in the presence of a student in order to carry out the room check in order to ascertain the compliance with this Regulation for accommodation in WUT dormitories and the rental contract;
2. Refusal of access by the persons designated for the pest and rodent control activities organized by WUT, and non-compliance with the instructions sent by them, including by temporarily leaving the home, when required;
3. Smoking inside the home;
4. Subletting the accommodation;
5. Attempt to sell the accommodation;
6. Sale or resale of the space received for use with the residential destination;
7. Overnight accommodation of foreigners in the assigned room without the announcement and approval of the administrator, including the roommate / colleagues;
8. Use of the room or common areas for commercial activities;
9. The marketing, introduction or consumption of alcoholic and / or narcotic substances in the dormitory, as well as the entrance under their influence into the dormitory.
10. Failure to comply with the provisions of the Procedure on how to carry out teaching activities and implement the plan of measures for organizing the activity within the West University of Timisoara in conditions of epidemiological safety for the prevention of SARS-CoV-2 virus diseases;

(2) For the facts provided in par. (1) letter a) the student is sanctioned with a verbal reprimand applied by Commission 1 (dormitory administrator, dormitory manager and landing head).

(3) For the facts provided in par. (1) letter b) point 1,2,3,4,6, the student is sanctioned with a written warning applied by Commission 2 (head of Social Service, representative of OSUT for



social issues and head of dormitory) and with a penalty fee of RON 50. For the deed provided in par. (1) lit. b) point 5, a fee of RO 500 is applied.

(4) The facts provided in paragraph (1) let. c) points 2, 3, 4, 5, 6 entail the termination of the rental contract.

(5) The facts provided in paragraph (1) let. c) points 1, 7, 8, 9 entail the termination of the rental contract and the application of a penalty fee to the student by the Commission 3 (head of the Social Services, representative of the Legal Department of the WUT and an OSUT representative) in the amount of RON 100. In exceptional cases, Commission 3 may act without the application of the sanctions of the other commissions.

(6) In all cases where the termination of the lease occurs, the student is forced to vacate the room within 5 days from the date of communication of the termination statement, except for the situation provided under par. (1), letter c), point 10, when the tenant has the obligation to vacate the space leased within a maximum of 24 hours from the communication by e-mail in this regard.

Article 70 For damages caused inside the dormitory, the tenants will pay their value. In case of non-identification of the culprit, the joint and several liability of all the persons involved (room / landing / dormitory / complex) will be entailed, based on the report finding, also endorsed by the dormitory committee (s).

Article 71(1) The student **who buys** the accommodation in the dormitory and subsequently denounces the transaction or is found, must vacate the occupied space within 48 hours from the date of the finding of the use of the accommodation without right, without having the right to request during the academic year, respectively the granting of an accommodation place in the WUT dormitories. The dormitory administrator verifies and ensures the compliance with this obligation upon ending of the aforementioned term.

(2) The student **who sells** his accommodation in the dormitory will have his rental contract terminated and will lose the right to benefit from accommodation in the dormitories belonging to the West University of Timișoara, throughout the study cycles (bachelor / master / doctorate). The student in this situation has the obligation to pick up all his personal belongings within 5 working days from the date of finding the violation of this Regulation. At the same time, in such situations, the student loses the right to benefit from an accommodation in the dormitories belonging to the West University of Timișoara, throughout the study cycles (bachelor's, master's, doctorate).

(3) The provisions of par. (2) shall also apply in the case of an attempt to sell the accommodation.

Article 72 For non-payment of accommodation rates for 2 consecutive months, the tenants' contract will be terminated and the release of the rooms will be ordered within a maximum of 5 days from the date of issuance of the WUT resolution.

Article 73. The expulsion of the student for any of the reasons provided in the Code of Student Rights and Obligations and the Regulation on the professional activity of students in bachelor and master's degree cycles of WUT, leads to termination of the lease contract, the student being required to vacate the room within 5 days from the issuing the expulsion decision.

CHAPTER VI Other provisions

Art.74. The faculties may adopt their own Accommodation Regulations, but which will not contravene this Regulation.



Article 75. The accommodation rates are approved annually by the management of the West University of Timișoara, at least two weeks before the beginning of the academic year and are published on <https://www.uvt.ro/ro/uvt/regulamente/taxe-uvt-facilitati-student>

76. This Regulation was approved by the Senate of the West University of Timișoara during the meeting from 28.07.2020.

Appendix 1

DOCUMENTS NECESSARY TO OBTAIN A PLACE OF ACCOMMODATION ON SOCIAL CRITERIA:

I. Students orphaned by both parents will submit the following documents:

- 1) copy of the ID card;
- 2) copies of the parents' death certificates;
- 3) supporting documents regarding own revenues, as applicable:
 - a) coupons or certificate from the Pension Fund regarding the amount of the survivor's pension for March, April, May;
 - b) unemployment certification;
 - c) certification with the net salary;
 - d) certification from the City Hall in the area of which he has the domicile regarding the net incomes obtained from activities of exploitation of the student's personal properties: agricultural lands, forests, rents, etc .;
 - e) supporting documents from National Agency for Fiscal Administration (ANAF) on net income from authorized activities (for example: rents, authorized individuals, family associations, companies, etc.);
 - f) statement on the applicant's own responsibility, showing that he has no other income than those declared.

II. Students from orphanages, placement or family placement centers will submit the following documents:

- 1) copy of the ID card;
- 2) supporting documents regarding the situation in which they are:
 - a) a certificate stating that the applicant comes from a placement center;
 - b) copy of the court decision from which it results that the applicant is in foster care;
- 3) supporting documents regarding the incomes of the students holding the pre-application, as applicable:
 - a) coupons for the months taken into account (March, April, May) or certificate for the placement allowance;
 - b) unemployment certificate;
 - c) certificate of net salary for the months taken into account (March, April, May), etc.
- ..
- 4) supporting documents from National Agency for Fiscal Administration (ANAF) on net income from authorized activities (e.g. rents, authorized natural persons, family associations, companies, etc.).



5) declaration on the applicant's own responsibility, showing that he has no other income than those declared.

III. In order to obtain accommodation in WUT dormitories, on a social basis, **students who come from families whose net monthly income per family member is less than the minimum net wage in the economy** will submit the following documents:

- 1) copy of the ID card;
- 2) copies of the parents' identity cards;
- 4) copies of birth certificates and identity cards (if applicable), of other family members, in the care of the parents;
- 5) student certificates for family members attending a form of education;
- 6) declarations on the own responsibility of one of the parents, given before a notary (authenticated declaration) which will mention how many minor children they have in their care and who do not attend a form of education and do not obtain their own income;
- 7) certificates regarding the amount of the allowance received for minor children with medical problems;
- 8) supporting documents regarding the incomes of the students holding the application for granting a place of accommodation and of their parents, as the case may be:
 - a) coupons or certificate from the Pension Fund regarding the amount of the pension (regardless of its nature) for the months to be taken into account (March, April, May);
 - b) unemployment certificate;
 - c) certificate of net salary for the months considered (March, April, May), etc. ;
- 9) declaration on one's own responsibility given by each parent who does not obtain any income, given before a notary (authenticated declaration);
- 10) copy of the death certificate, if the student is orphaned by a parent, shall be supplemented with certificate/ coupons regarding the amount of the survivor's pension for the student and his siblings, for the months considered (March, April, May);
- 11) copy of the court decision, in case the parents are divorced, to be filled in with a certificate / coupons regarding the amount of alimony for the months considered (March, April, May), for the student and his siblings;
- 12) certificate from the City Hall in the area of which he has his domicile regarding the net incomes obtained from the activities of exploitation of the personal and family properties: agricultural lands, forests, rents, etc.;
- 13) supporting documents from National Agency for Fiscal Administration (ANAF) on the net income obtained from authorized activities of the student and the family (for example: rents, authorized individuals, family associations, companies, etc.);
- 14) statement on the applicant's own responsibility, stating that he and his family have no other income different than those declared.

IV. In order to obtain a place of accommodation on social criteria, students who have reached the age of **26 years old** will submit the following documents:

- 1) copy of the ID card;
- 2) supporting documents regarding the incomes of the students holding the request for accommodation, as applicable:



- a) coupons or certificate from the Pension Fund regarding the amount of the survivor's pension for the months to be taken into account (March, April, May);
 - b) unemployment certificate;
 - c) certification of net salary (for March, April, May), etc. ;
- 3) certification from the City Hall in the area of which he has his domicile regarding the net incomes obtained from activities of exploitation of the student's personal properties: agricultural lands, forests, rents, etc. ;
- 4) supporting documents from National Agency for Fiscal Administration (ANAF) on the net income obtained from authorized activities (for example: rents, authorized natural persons, family associations, commercial companies, etc.);
- 6) statement on the applicant's own responsibility, stating that he has no other income than those declared.

V. For students enrolled in full-time courses, for married families, the files for granting accommodation on social criteria include the following documents:

- **married students**, both under the age of 26 and who do not obtain their own income, shall submit the documents referred to in paragraph 4 for the family each spouse comes from, to which the following shall be added:

- a) copy of the marriage certificate;
- b) student certification for the other spouse;
- c) copies of the children's birth certificates (if applicable).

- **married student**, spouse: will submit the documents presented at Article (4) for the family from which they come, **if he does not obtain personal income**, or one similar to the documents listed for the spouse, **if the student obtains personal income**, copy of marriage certificate, copies of children's birth certificates (if applicable); for spouse add:

- a) copy of the identity card;
- b) certification of net salary, certificate of unemployment, coupons or certificate from the Pension Fund regarding the amount of the survivor's pension for the months to be taken into account (March, April, May)
- c) certificate from the City Hall in the area of which they are domiciled regarding the net incomes obtained from activities of exploitation of personal properties: agricultural lands, forests, rents, etc. ;
- d) supporting documents from National Agency for Fiscal Administration (ANAF) on net income from authorized activities (for example: rents, authorized individuals, family associations, companies, etc.);
- e) declaration on his own responsibility, from which to show that he has no other incomes different from than the declared ones, as applicable.

The status of the declaration on one's own responsibility

(1) The student requesting accommodation on a social case will file a statement given on his own responsibility, under the sanction of the offense of false statements provided by the Criminal Code, which shows that he and his family have no other income different from those declared.



(2) The declaration on one's own responsibility shall be written by hand, in front of the person receiving the file.

The undersigned, Bădăraș Corina, interpreter and translator for English and French, according to Authorization no. 16061 dated 09/09/2008, issued by the Ministry of Justice from Romania, I hereby certify the exactness of the translation from Romanian into English, that the text was translated entirely, without any omissions and that by translation its content and meaning have not been altered.

CERTIFIED TRANSLATOR AND INTERPRETER,
BĂDĂRĂU CORINA

