

# Foreign students – E.U. Citizens

## WEST UNIVERSITY OF TIMISOARA

GUIDE for ADMISSION of CITIZENS of EUROPEAN UNION, of the EUROPEAN ECONOMIC AREA and of the SWISS CONFEDERATION to BACHELOR and MASTER STUDIES

### 1. Diploma Validation and Equivalence Procedure

Foreign citizens of European Union, of the European Economic Area and of the Swiss Confederation, have the right to apply for studies in Romania, according to Law 316/12.07.2006, in the same financial circumstances as Romanian citizens.

The candidates who graduated high-school in European countries, other than Romania, must have their high-school diploma **recognized and validated by the Romanian National Centre for the Recognition and Validation of Diplomas** (C.N.R.E.D. being a department of the Romanian Ministry of National Education).

The documents that have to be validated by the Romanian National Centre for the Recognition and Validation of Diplomas will be sent to the Department of International Relations. The Department of International Relations will submit afterwards the documents to the the Romanian National Centre for the Recognition and Validation of Diplomas. Only after receiving the Recognition of Studies Certificate the candidates will be able to register at the faculty of choice. The documents that have to be validated by the Romanian National Centre for the Recognition and Validation of Diplomas must be sent in maximum 15 days before the admission process ends.

The tax for processing and submitting the documents to the Romanian National Centre for the Recognition and Validation of Diplomas is 100 RON.

The candidates must pre-register at the Department of International Relations (2 sets of documents), before registering at the faculty of choice.

### 2. Necessary documents for pre-registration and recognition/validation of diploma(s) by the Romanian Ministry of National Education (2 sets of each):

1. **Application Form** - (EU, EEA, Swiss Confederation), <http://cnred.edu.ro/pdf/formular-cetateni-UE.pdf>
2. **High-school diploma** - two (2) authenticated photocopies and 2 authenticated translations (to a public notary office),
3. **Transcript of Records from high-school** – 2 authenticated photocopies and 2 authenticated translations,
4. **Bachelor Diploma** - (for those wishing to pursue master studies) and **transcripts of records** – 2 authenticated copies and 2 authenticated translations.

5. **Master Diploma** - (for those wishing to pursue doctoral studies) and **transcripts of records** – 2 authenticated copies and 2 authenticated translations.
6. **Personal identification document** - copy of **identity card** or copy of **passport**, pages 1, 2, 3, 4,
7. **Birth Certificate** – 2 authenticated copies and 2 authenticated translations,
8. **The proof of 100 RON paid for:**
  - Beneficiary: Ministerul Educației Naționale (Romanian Ministry of National Education)
  - Cod Fiscal: 13729380
  - Bank: Direcția de Trezorerie și Contabilitate Publică a Municipiului București – DTCPMB
  - Cod IBAN: RO27TREZ7005003XXX000069
  - Cod SWIFT: TREZROBU
  - Cod BIC: TREZ

### **IMPORTANT!**

The documents that are in other languages than English or French, must have a legalized translation in English or in Romanian Language.

The graduation diplomas from **Italy, Greece, Spain, Portugal** and **Cyprus** must be stamped with **The Hague Apostille**. The diplomas from the states which are not signatories of the Hague Apostille Convention must be certified twice: first by the Ministry of Foreign Affairs of the issuing countries and subsequently by the Romanian Consulate.

### **SPECIAL PROVISIONS**

-High-school diplomas obtained in **Portugal** should be accompanied by a **Certificate** issued by Direcção Geral de Ensino Superior stating that the holder of the diploma has the right to pursue higher education studies.

-High-school diplomas obtained in **Spain** should be accompanied by the **Certificate** "Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto" stating that the holder of the diploma has the right to pursue higher education studies.

-High-school diplomas obtained in **Sweden** should be accompanied by a **Certificate issued by Hogskoleverket** (Swedish National Agency for Higher Education) stating that the respective Slutbetyg grants access to higher education studies;

-applicants from **Greece** – certificate for the **Panhellenic Exams of general Lykeio** (βεβαίωση πρόσβασης) – certified copy and translation in original.

### **3.Language of studies**

**For those who will study in Romanian language** – if the candidate knows Romanian Language but does not have a Romanian Language Certificate, he/she must obtain it following an exam. Only after passing this language exam, the candidate shall be accepted into the first year of study.

If the candidate does not know Romanian language, he/she must attend the **Preparatory Year for learning Romanian language**. The persons holding documents that certify the fact that they have attended at least 4 years of study in Romanian language do not need to pass this language

exam anymore. In the first semester of the Preparatory Year the students will study Romanian Language as a Foreign Language and in the second semester the students will study the Romanian terms specific to the faculty domains where he/she will continue the studies: technical, mathematics, medicine, economy, law, arts, humanities, agronomy etc.

#### A. Undergraduate Studies (3 years)

**For those who want to study in an international foreign language** - West University of Timisoara has the following **undergraduate** options (the language test is required if the candidate can not prove that he/she had studied in that specific language):

- in **ENGLISH**:
  1. Faculty of Mathematics and Informatics:
    1. Informatics
  2. Faculty of Economics and Business Administration:
    1. Finance and Banking
  3. Faculty of Chemistry – Biology – Geography:
    1. Chemistry
- in **FRENCH**:
  1. Faculty de Economics and Business Administration:
    1. Management
- in **GERMAN**:
  1. Faculty of Political Sciences, Philosophy and Communication Sciences:
    1. International Relations and European Studies
  2. Faculty of Music:
    1. Acting.

#### B. Postgraduate Studies, Master (2 years)

**For those who want to study in an international foreign language** - West University of Timisoara has the following **Master** options (the language test is required if the candidate can not prove that he/she had studied in that specific language):

- in **ENGLISH**
  1. Faculty of Economics and Business Administration:
    1. International Corporate Finance
  2. Faculty of Mathematics and Informatics:
    1. Artificial intelligence and distribution calculus
  3. Faculty of Sociology and Psychology:
    1. Organizational and Occupational Health Psychology
  4. Faculty of Chemistry – Biology – Geography:
    1. Geographic Informatic Systems
  5. Faculty of Physics:
    1. The Physics of Crystalline Materials

2. Smart Nano-microsystems for Environmental and Nano-microtechnologies
  - in **FRENCH**
    1. Faculty of Economics and Business Administration:
      1. Business Management in European Context

The 11 Faculties within the West University of Timisoara, are:

- Arts and Design: [www.arte.uvt.ro](http://www.arte.uvt.ro)
- Chemistry, Biology, Geography: [www.cbg.uvt.ro](http://www.cbg.uvt.ro)
- Law and Administrative Sciences: [www.drept.uvt.ro](http://www.drept.uvt.ro)
- Economy and Business Administration: [www.fea.uvt.ro](http://www.fea.uvt.ro)
- Physical Education and Sports: [www.sport.uvt.ro](http://www.sport.uvt.ro)
- Physics: [www.physics.uvt.ro](http://www.physics.uvt.ro)
- Letters, History and Theology: [www.litere.uvt.ro](http://www.litere.uvt.ro)
- Mathematics and Informatics: [www.math.uvt.ro](http://www.math.uvt.ro)
- Music: [www.muzica.uvt.ro](http://www.muzica.uvt.ro)
- Sociology and Psychology: [www.socio.uvt.ro](http://www.socio.uvt.ro)
- Political Sciences, Philosophy and Communication Sciences: [www.polsci.uvt.ro](http://www.polsci.uvt.ro)

#### C.DOCTORAL STUDIES (3 YEARS)

Detailed information at the following link: [CSUD, The Council for PhD University Studies](#)

#### NECESSARY DOCUMENTS FOR RESIDENCE IN ROMANIA FOR STUDIES

Foreign citizens of European Union that registered to stay in Romania for studies must register their stay for studies purposes to Romanian Service for Foreigners, Timiș, with the following documents:

- Typified request from the Immigration Office, Timiș
- Typified declaration from the Immigration Office, Timiș
- Documents needed for crossing the border : Passport (having study visa on it)
- Student Certificate, from the Department of International Relations
- Health Certificate from The Student Polyclinic or any public or private health clinic (in addition, students above 26 years old must have the proof of health insurance payment form The National Health Insurance Agency, Timiș, No.4, Corbului Street )
- Proof of accommodation (rental contract or hostel contract)
- Proof of monetary / maintenance resources (bank account) – that should be within the amount of a the minimum wage
- Fiscal stamp of 4 lei.

Address of Service for Foreigners, Timiș:  
Str. Mocioni nr. 8-10, (County Police Inspectorate) Inspectoratul de Poliție Județean (behind the  
police building on Take Ionescu Boulevard)  
Phone: 004 -0256 – 402.432, 004 -0256 – 402.434.

International Relations Department:

Contact:

Claudia Brădean - Foreign (EU and non-EU) students / Foreign lecturers officer

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E-mail: claudia.bradean@ri.uvt.ro

claudia.bradean@e-uvt.ro

<http://www.ri.uvt.ro/en/foreign-students/>

[www.ri.uvt.ro](http://www.ri.uvt.ro)

[www.facebook.com/international.uvt](http://www.facebook.com/international.uvt)

Useful links

Romanian Ministry of National Education - the Romanian National Centre for the Recognition  
and Validation of Diplomas

<http://cnred.edu.ro/pdf/formular-cetateni-UE.pdf>

<http://cnred.edu.ro/en/#recognition-of-studies-for-admission-to-university-in-Romania>

<http://www.cnred.edu.ro/#Activitati>

<http://www.edu.ro/index.php/articles/c371/>